

Quest Sport for Development Self-Assessment Questionnaire

This questionnaire has been designed to support an external assessment of your organisation and its sport for development work. It should be completed by a senior member of the organisation.

The questionnaire can only be taken once, but responses can be edited until the survey is closed seven days before the agreed assessment date.

The questionnaire should take about 15 minutes to complete. All responses will be treated confidentially.

If you have any questions about the questionnaire, please email neil.watson@substance.net

All questions should be scored 1 – 5 (1 being where you don't agree at all with the statement and 5 being where you agree absolutely with the statement).

Section 1: Leadership

1. We have clarity around our purpose, vision, values and business objectives
2. We have a high performance culture in our organisation, which is committed to delivering high standards.
3. We are always looking for ways to improve delivery and processes
4. We recognise achievement and success as part of a positive approach to performance management

Section 2: Financial and Budget Management

1. We have a long term financial and business development plan in place that links to our business objectives
2. We are always looking for efficiencies in what we do and the way we operate
3. We review our budget performance regularly
4. We can show improvement in our financial performance
5. We have measures in place that demonstrate our efficiency and effectiveness

Section 3: Partnerships

1. We think through and plan our partnership approaches and working practices
2. We have effective data sharing protocols and consent forms in place with partner agencies
3. We have effective participant referral processes in place with partner agencies
4. Risk reduction practices are in place and communicated to partner agencies
5. We regularly and routinely consult with our partners at a strategic and operational level
6. We measure the satisfaction of our partners

Section 4: Planning to Improve:

1. We have a comprehensive 3-year strategy / business plan
2. We have clear business objectives in place based on evidence of need
3. We benchmark our performance inside and outside of the organisation
4. We have effective review processes involving staff and partners
5. Learning and approaches are shared across the organisation

Section 5: Community Outcomes

1. We research community needs and are confident that the people living in disadvantaged neighbourhoods who need our services are engaged and supported
2. We understand sport for development approaches and what we need to deliver to effect long term change
3. We know the local spaces, facilities and opportunities that would support the development of a programme aimed at the most at risk young people and disadvantaged neighbourhoods
4. We involve stakeholders, referral agencies and the community in our planning, delivery and review processes
5. We have an organisational theory of change with appropriate indicators and measures
6. We use an impact management system to collect, manage and report the outcomes of our work
7. We can communicate and demonstrate the impact of our work to a range of stakeholders

Section 6: Sport for Development Project Delivery

1. We have experience of delivering sport and activity based programmes which seek to effect personal or social change
2. We have experience of working with education, health, criminal justice and employment and skills agencies to identify areas, groups and people to target
3. We understand the risk factors that contribute to people developing negative outcomes
4. We understand the factors which protect people against these risk factors
5. Staff and volunteers have shared backgrounds with participants and / or an understanding of the neighbourhoods where programmes are delivered
6. Staff and volunteers are able to motivate and inspire participants
7. We have appropriate safeguarding and child protection policies in place
8. We have appropriate health and safety policies
9. We have appropriate insurance in place
10. We have appropriate accident and incident reporting procedures in place